

CAMBRIDGE CITY COUNCIL

Report by: Cambridgeshire Community Foundation
To: Area Committee – North, 17th May 2012
Wards: Arbury, Kings Hedges, West and East Chesterton.

Community Development and Leisure Grants 2012-13

1. Introduction

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, seeks approval for applications which have been assessed and lists further applications which are still under review.

The application process has been managed by Cambridgeshire Community Foundation (CCF) since April 2009. CCF advertise available funds; support potential applicants; assess applications; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects. CCF does not therefore make decisions on the grants awarded from the Area Committee funds.

2. Recommendations

2.1 To consider the grant applications and agree recommendations detailed below.

Current Applications.			Available: £17,493	
CCF ref	Group	Project	Offer £	
3430	Cambridge Music Festival	a 'drumming' project with percussion workshops in 2 primary schools in Kings Hedges.	2,000	
3505	Eastern Region Roller Speed Association	to provide an opportunity for older people to roller skate.	500	
3516	Grovebury Ladies Club	for two coach outings.	600	
WEB21939	Rowan Humberstone Ltd	to run a hands on art event for visitors to the Chesterton Festival.	500	
WEB39649	Chesterton Garden Club	to help with costs of annual garden show.	300	
WEB44855	Cambridge Carbon Footprint	outreach with residents of the North area leading up to skill-share workshop.	0	
WEB44967	Chesterton Parent Group	to fund indoor soft play sessions.	200	
WEB45560	Darwin Drive Youth Association	for weekly sporting activities, social events, insurance, CRB checks, transport costs and visits.	1,500	
WEB45643	Chesterton Parent Group	to continue to run the music group at a low cost.	1,000	
WEB45722	Vie Residents Association	for a local Olympic celebration including a street party.	338	
WEB45725	Chesterton Community Association	to run a bi monthly meeting programme.	500	
WEB45731	St Andrew's Hall Chesterton	to buy materials for volunteers to re paint the Hall's exterior woodwork.	400	
			Total	7,838
			Remaining	9,655

3. Background

There is a total of £84,000 Area Committee funding available in 2012-13. £55,000 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

2012-13		
Committee	%	£
North	37.8	31,752
South	20	16,800
East	32.2	27,048
West Central	10	8,400

4. North Area Committee 2012-13 Current Applications

4.1 Funding allocated to date: £13,434

CCF ID	Group	£ Awarded
3395	Activities4Cambridge	4,500
WEB39084b	Chesterton Festival Committee	3,424
WEB40708	Arbury Carnival Committee	2,000
WEB42878	St Andrew's Hall Chesterton	260
WEB43963	Bermuda Community Room	450
WEB42894	Friends of Histon Road Cemetery	1,200
WEB45497	Chesterton Community Association	1,600
Community Initiatives	Sunshine Group – Jubilee Party	300
Community Initiatives	Highfield Avenue – Jubilee Party	225
Community Initiatives	Not Quite over the hill – Jubilee Party	300
Total awarded		14,259

4.2 Grant application background information

North Area Committee Grants 2012-13	CCF ref 3430
Applicant: Cambridge Music Festival	Ward(s) : Kings Hedges
Purpose of group: We aim to provide a high quality music celebration by and for anyone who lives, works, shops or studies in the greater Cambridge area. We hold major music festivals once every three years in November. Registered charity.	
Project: a 'drumming' project with percussion workshops in 2 primary schools in East Area.	
Breakdown of costs: 12 school visits in Autumn term over 6 weeks @ £100 a visit (tutor/equipment) £1,200; school visits by Colin Currie (a classical percussion soloist) and 2 colleagues £500; percussion hire/provision £300; local percussionists' rehearsals organised by Cambs Music £300; contribution to final concert on 18 Nov at Corn Exchange (The Colin Currie Group, venue hire, sound system, promotion/offers etc.) £5,500	
Total cost: £7,800	Requested: £2,000
Expected benefits or outcomes as a result of funding as described by the applicant: Increased social skills and confidence, developing co-ordination and listening, along with the discipline and teamwork required for musical performance.	
Number of beneficiaries: 40	
Background information: There is some very good percussion work in the region for people who know about, and opt in to, the service. However, this is not available to (or taken up in) those living in areas of high needs.	
CCF Comments: The same project has been awarded £2,000 by the East Area Committee to run at 2 schools in the Abbey ward on the condition that CMF notify CCF which schools will be involved before the funding is released. Sessions may be mixed age in after school club or in lesson time for one class. Activity known to especially appeal to boys. Area Committee funding is requested to cover 12 school visits for percussion workshops, school visits by Colin Currie and 2 colleagues and percussion hire/provision. Other costs will be covered by CMF fundraising, individual donations and box office income. Contact has been made with schools in the North Area but the final locations for the sessions tbc.	
Previous funding from this Area Committee: New applicant	
CCF recommendation: Award £2,000	

North Area Committee 2012-13 grants	CCF ref 3505
Applicant: Eastern Region Roller Speed Association	Ward(s) : Chesterton
Purpose of group: The development of roller skating as a formal sport (as well as informal recreation) including the technical development of courses for coaches and teachers.	
Project: to provide an opportunity for older people to roller skate.	
Breakdown of costs: £350 coaching costs for 10 weeks (1h session plus travel expenses); Hire of sports hall £450 (covered by own funds); 10 sets of adult size wrist and knee guards £153; publicity – 4000 A5 flyers £380.	
Total cost: £1,333.00	Requested: £883.00

<p>Expected benefits or outcomes as a result of funding as described by the applicant: Individual benefits include, improved fitness and well being, plus improved self worth and confidence. Number of beneficiaries: 25 - 100</p>
<p>Background information: Most of our activities focus on children, but there are older people who are interested in learning or returning to an activity they enjoyed formally. Roller skating is a fun form of exercise for all ages but people returning to activity after many years may lack confidence. Therefore we want to provide a safe environment with expert tuition (for first 10 weeks at least) and extend the opportunity to those who may be advised to get more exercise by their doctor, but don't fancy the gym. Also the over 50s and even people with certain disability, or recovering from injury. We have a sports hall slot available in the city for this activity. We need leaflets to distribute to libraries, health, community and social service centre. We have skates but need some protective clothing including knee and wrist guards.</p> <p>CCF Comments: Sessions will take place at Chesterton Sports Centre and activities will be tailored to the needs of the individuals. Worked with City Council Sports Development Team in Jan 2012 to run "Generation Games" involving adults and young children. Flyers will be put in sports centres and libraries; the organisation also has links with the Forever Active Forum.</p>
<p>Previous funding from this Area Committee: New applicant.</p>
<p>CCF recommendation: Award £500 and recommend seek advice from CVS on preparing accounts, which should be expanded to include opening and closing balance for the year.</p>

North Area Committee 2012-13 grants	CCF ref 3516
Applicant: Grovebury Ladies Club	Ward(s) : Arbury
<p>Purpose of group: A meeting club for all ladies, of all ages, for a social evening and outings. This is a place where people on their own can meet, for friendship and entertainment and to broaden their horizons.</p>	
<p>Project: two coach outings on June 20th for a mystery meal and on 5th July to Roxham.</p>	
<p>Breakdown of costs: mystery coach £200; Roxham coach £400.</p>	
Total cost: £1,000.00	Requested: £600.00
<p>Expected benefits or outcomes as a result of funding as described by the applicant: The benefits are for the members of Grovebury Ladies to go out for a nice meal with their friends. Number of beneficiaries: 50</p>	
<p>Background information: Social group aimed at female 'over 55's'. The social group runs regular meetings and occasional events for potentially socially isolated women.</p> <p>CCF Comments: A mystery meal is arranged each year, members pay for their own food. The Roxham trip was suggested by a committee member and club members voted. There will be 41 seats on the coach.</p>	
<p>Previous funding from this Area Committee: £900 in 10/11 for Christmas dinner and coach travel.</p>	
<p>CCF recommendation: £600</p>	

North Area Committee 2012-13 grants		CCF ref WEB21939
Applicant: Rowan Humberstone Ltd		Ward(s) : Chesterton
Purpose of group: As a charity, we promote and provide opportunities for disadvantaged people with learning disabilities, within an arts and craft environment. Our commitment is to enable our students to live independently; exercise maximum control over their own lives; participate as active and equal citizens, both economically and socially; have the best possible quality of life, irrespective of illness and disability and to retain maximum dignity and respect.		
Project: to run a hands on art event for visitors to the Chesterton Festival.		
Breakdown of costs: Staff costs £470.84; Material costs £50.		
Total cost: £520.84		Requested: £520.84
Expected benefits or outcomes as a result of funding as described by the applicant: By providing a relaxed, enjoyable and happy participatory activity at such a local event we hope to become recognised as part of Chesterton Community & engender feelings of belonging for everyone at Rowan. We wish to meet members of our local community, individual people and other organisations, with whom we can potentially link up to open up new and different opportunities that will enrich our students' lives as well as the local community. By taking part in a local event that is open to the whole community we hope to reach people who could benefit from Rowan's charitable activities.		
Number of beneficiaries: 50		
Background information: Rowan is based in Humberstone Road, West Chesterton. Rowan have experience of running events that involve the general public alongside Rowan students, having taken part in the Festival Ideas and Big Draw event in Cambridge for a number of years. They now want to make an effort to engage with their local community.		
CCF Comments: Rowan will have a free site at the Chesterton Festival but need to pay for staff time to manage the activities. Rowan has 13 volunteers; the majority of them have support needs themselves meaning that they would not be able to manage the Chesterton Festival project without the support of Rowan staff.		
Previous funding from this Area Committee: New applicant.		
CCF recommendation: £500		

North Area Committee 2012-13 grants		CCF ref WEB39649
Applicant: Chesterton Garden Club		Ward(s) : Chesterton
Purpose of group: To promote an interest in all matters relating to gardening in a social and supportive environment. Meetings are held fortnightly at Chesterton Community College and we invite a wide range of speakers. We exchange and sell plants to each other. Our major event is our annual Garden Show, held at Chesterton Community College which includes vegetables, flowers, flower arranging and home baking competitions. The show is opened by the Mayor and we provide an excellent lunch for the Major and our judges and committee. Members also have coffee mornings in their gardens to raise funds for the club. Visits to interesting gardens are also organised during the summer months.		

Project: to help with costs of annual garden show.	
Breakdown of costs: Rent of hall £285; caretaker £20; publicity £15; judges fees (3) £60; cost of lunches £75; new microphone and speakers £100.	
Total cost: £555.00	Requested: £300.00
Expected benefits or outcomes as a result of funding as described by the applicant: This is the culmination of our year's activities. It is a learning and educational experience as the exhibits are judged by outside judges. The event is open to the public and both attracts people to the club and enhances social cohesion. Number of beneficiaries: 53	
Background information: Funding is requested towards the annual garden show, which will be held at Chesterton Community College and to purchase a new microphone and speakers for use at meetings throughout the year. CCF Comments: The annual show has been funded for a number of years by an anonymous donation, which is now depleted. The show is open for the public to attend but entries are from club members only. Members pay £10 per year and visitors can attend meetings for a fee. The club holds raffles and plant sales.	
Previous funding from this Area Committee: £300 in 08/09 for a 50th anniversary celebration lunch.	
CCF recommendation: £300	

North Area Committee 2012-13 grants		CCF ref WEB44855
Applicant: Cambridge Carbon Footprint	Ward(s) : Arbury and Kings Hedges	
Purpose of group: Cambridge Carbon Footprint aims to motivate and empower people within Cambridge and the surrounding villages to substantially reduce their CO2 emissions, helping to build low-carbon communities that are sustainable, resilient and rewarding.		
Project: outreach with residents of the North area leading up to skill-share workshop.		
Breakdown of costs: Project worker time - one day per week for 15 weeks and 3 days co-ordinator time, liaising, booking, publicising (Both at £85 per day inc. NI) £1,523; expenses for 30 volunteers £450; venue hire £250; refreshments £175; child-care costs (to enable participation of lone parents) £100; office overheads £283 (not requested); poster design £75; printing £16; laminating pouches £25; poster distribution by City Council £186 for outdoor poster boards for 2 wks + £27 for community centres.		
Total cost: £3,110.00	Requested: £2,323.00	

Expected benefits or outcomes as a result of funding as described by the applicant:

- 150 adults and children gain experience of at least one new skill (probably more) and tell their friends and relatives about this
- adults on the day learn where they can follow up any skills which interest them, find out about carbon-saving, sustainable living, recycling, energy-(and money-)saving
- the day promotes awareness of the importance of sustainable living skills and other people in the area with such skills come forward, thus building an active skill-sharing community
- some people become more interested in carbon-saving and make contact with CCF and other like-minded organisations
- organisations in the area (through the pre-event outreach visits) learn about what CCF can offer in the way of expert help with reducing carbon emissions, paving the way for future collaboration
- publicity for the event raises the profile of progress towards more sustainable living
- we hope that this day will be the start of an ongoing sustainability project in the North Area of the City

Number of beneficiaries: 200

Background information: Last year we ran a very successful skill-share workshop in the South Area. We felt it would be good to offer this valuable experience to people in the north of the City, too. In our experience, our events are more often attended by people from other areas of the City and Cambridge Sustainable City has found that it is hard interesting people in climate change and reducing carbon emissions in the North area. A skill-share day is something which appeals to a wide range of people, particularly if it involves whole families, and is a good way of interesting people in low-carbon living. We consider that outreach is necessary to ensure that people who might be interested get to hear about it and can have some input into the skills offered and the shape of the day.

CCF Comments: Outreach work will include making contact with schools, community centres, churches, residents associations and other community groups. Venue for the workshop tba but likely to be Arbury Community Centre or St Luke's Church. Local people will be able to share their ideas and find out about ways to reduce carbon emissions that are relevant to them. A report will be written following the event to capture the ideas and skills shared.

Previous funding from this Area Committee: New applicant.

CCF recommendation: Jackie Hanson has suggested that this application is referred for consideration for a Sustainable City Grant as it is a better fit with the criteria. However, it has been included in this report for the North AC to discuss and decide whether they wish to support.

North Area Committee 2012-13 grants		CCF ref WEB44967
Applicant: Chesterton Parent Group		Ward(s) : Chesterton
Purpose of group: The Chesterton Parent Group are a group of parents who meet regularly to plan activities for under 5s in the Chesterton area. We believe that by offering local and inexpensive sessions for parents/ carers to attend with their children we encourage socialisation, reduce social isolation and strengthen community cohesion. We currently run a weekly music group, monthly clothing swaps and hold special events.		
Project: to fund indoor soft play sessions.		
Breakdown of costs: Room hire for 26 weeks at £17 per week.		
Total cost: £442.00		Requested: £442.00
Expected benefits or outcomes as a result of funding as described by the applicant: The indoor soft play sessions offer a number of benefits and outcomes. They are well attended by up to 15 families per week. Many dads attend and so these sessions offer a valuable chance for dads and children to bond. They offer a chance for working parents to socialise with other parents. Because the sessions offer soft play they encourage children and their parents and carers to be active together and therefore encourage families to be healthy. There are a number of soft play centres in Cambridge, for example Funky Funhouse, but at a cost of nearly £5 per child, these are prohibitively expensive for many families, especially at a time when many mothers are not working and families are living on one income. We believe that the soft play sessions we offer are a fantastic value for money way of offering active play and offer a valuable opportunity to run activities for parents who otherwise often don't get chance to access play groups.		
Number of beneficiaries: 30		
Background information: We have had two grants in the past from a previous national funding stream to run these sessions and they have been well attended and much valued. Sessions are held at Chesterton Children's Centre.		
CCF Comments: The group believe that offering a free session at a time when working parents can also attend has been very beneficial to local families.		
Previous funding from this Area Committee: £1,950 in 11/12 for music groups.		
CCF recommendation: £200		

North Area Committee 2012-13 grants		CCF ref WEB45643
Applicant: Chesterton Parent Group		Ward(s) : Chesterton
Purpose of group: The Chesterton Parent Group are a group of parents who meet regularly to plan activities for under 5s in the Chesterton area. We believe that by offering local and inexpensive sessions for parents/ carers to attend with their children we encourage socialisation, reduce social isolation and strengthen community cohesion. We currently run a weekly music group, monthly clothing swaps and hold special events.		
Project: to continue to run the music group at a low cost.		
Breakdown of costs: Staff £1,950.		
Total cost: £4,680.00		Requested: £1,950.00

Expected benefits or outcomes as a result of funding as described by the applicant: If we are successful we expect to be able to continue to run our music group at a low cost to those who attend. We are in the process of applying to become a registered charity which will widen the pool of grants we can apply for and if we are able to in the future, we would like to make the group free of charge again, but we would like to find a way to support our music group and keep it running until then. We are not sure that this will be possible if we have to charge full cost price to those who attend. We believe that our music group increases social bonds locally, both for parents and children. **Number of beneficiaries: 110**

Background information: We have carried out several small scale feedback exercises in the past. Parents and carers have reported that they found that the music group was a wonderful source of support and an opportunity to actively engage and participate with their children. People with English as a second language often reported that this was a valuable opportunity for them to learn more English, and learn songs which they then sang at home with their children. Attendance is on average 50 adults per week and 60 children, but this can drop occasionally during holidays, bad weather or periods of illness.

CCF Comments: Venue hire has been covered by a donation. Previous grant awarded for this project on the grounds that the group work towards becoming more sustainable financially. They have reported a short trial period where people were charged to attend resulted in reduced attendance.

Previous funding from this Area Committee: £1,950 in 11/12 for music groups.

CCF recommendation: £1,000, the group need to ensure they are looking for other funding and not dependent on the AC.

North Area Committee 2012-13 grants		CCF ref WEB45560
Applicant: Darwin Drive Youth Association		Ward(s) : Arbury
Purpose of group: The association aims to eliminate isolation and loneliness; provide social, practical and emotional support for the members; devise an activity programme that is entertaining, stimulating and beneficial to members and the community. Activities include sports, outings and educational support.		
Project: for weekly sporting activities, social events, insurance, CRB checks, transport costs and visits.		
Breakdown of costs: Annual hall hire - £900; barbecue's/tea parties - £200; trips/visits - £900; footballs - £50; goals - £50; other sporting equipment - £100; insurance - £200; CRB checks - £100		
Total cost: £2,500.00		Requested: £2,300.00
Expected benefits or outcomes as a result of funding as described by the applicant:		
<ol style="list-style-type: none"> 1. The children and community working together for better cohesion. 2. The children themselves have a better understanding of community issues. 3. The children improve their social skills, self esteem, healthy lifestyle etc. 4. Reduction of anti-social behavior and loitering on the streets. 		
Number of beneficiaries: 25		

Background information: Over the years we have worked closely with the community and made sure that the whole community is involved and this project has had a beneficial change of the youngsters attitudes and confidence. We have seen a reduction of anti-social behavior and the youngsters feel a part of the community and we have had local residents praising our efforts. In addition to this a couple of the youngsters have become part of the management committee, this shows the achievement of the organisation.

CCF Comments: The Association targets teenage boys (although is open to all) providing activities such as 5 aside football which appeal to them. The Association has a good relationship with the local community and feedback from local shopkeepers indicates that ASB in the area has declined. Members are encouraged to take pride in their community and have carried out several litter picks in the area. Members are involved in planning their trips which are often the only opportunity they have to travel outside Cambridge as their parents do not drive or English is not their parent's first language.

Previous funding from this Area Committee: New applicant

CCF recommendation: £1,500

North Area Committee 2012-13 grants		CCF ref WEB45722
Applicant: Vie Residents Association		Ward(s) : East Chesterton
Purpose of group: To safeguard and promote the interest of residents living at the VIE Development. To encourage a sense of 'community' between residents, where residents look out for each others needs as much as their own.		
Project: for a local Olympic celebration including a street party.		
Breakdown of costs: Banners for the day £75; tables £21; benches £36; disposable cups and plates £25; charcoal £15; bunting £30; helium canister + balloons £26.30; medals £30; goodie bags for children £30; sports equipment for events £50		
Total cost: £338.30		Requested: £338.30
Expected benefits or outcomes as a result of funding as described by the applicant: Social cohesion on a mixed income and tenure estate. Promotion of physical activity for adults and children. Celebrating the London 2012 Olympic Games. Benefitting local businesses – we plan to invite an independent local food retailers to provide refreshments during the day. Number of beneficiaries: 240		
Background information: We wish to hold a community event to tie into the 2012 Olympics. The event will be held over 2 days, starting with an opening ceremony party on Friday the 27th June and a mini community Olympics on the Saturday followed by a BBQ.		
CCF Comments: At the time of submitting the report, CCF have not been able to contact the applicant.		
Previous funding from this Area Committee: New applicant.		
CCF recommendation: £338		

North Area Committee 2012-13 grants	CCF ref WEB45725
Applicant: Chesterton Community Association	Ward(s) : Chesterton
<p>Purpose of group: Chesterton Community Association provides the community anchor for Chesterton and is affiliated to Community Matters. CCA supports the maintenance and management of St Andrew's Hall as a community hall for Old Chesterton. We are seeking improved and increased community facilities for Chesterton and in particular enhancement of our open spaces and associated facilities. We are the publisher of Chesterton News a new newsletter that brings together churches, community centres and other organisations to produce its content. We encourage community involvement at all levels and will promote charitable activities of benefit to the community without regard to political religious or ethnic characteristics.</p>	
<p>Project: to run a bi monthly meeting programme. Breakdown of costs: 5 meetings @ £65 each; gazebo £80; additional wind bar for gazebo £20; small projector £140; small generator £100.</p>	
Total cost: £665.00	Requested: £665.00
<p>Expected benefits or outcomes as a result of funding as described by the applicant: We want to make residents more aware of what Chesterton has to offer and encourage wider participation in the many opportunities provided by at local venues by voluntary organisations, local providers and trainers. at a fixed venue we can reach around 50-100 people, at an event like Chesterton Festival we can reach 300 on the first evening and around 2,000 at the Family Fun Day. By encouraging such participation more activities will be viable in Chesterton which will benefit our local community centres and encourage new provision and improvement of other facilities. Other opportunities are events organised by the Friends of Stourbridge Common, Vie Residents' Association, Community Carols.</p> <p>Number of beneficiaries: 100</p>	
<p>Background information: We would like to run bimonthly meetings around leisure and recreational interests to build on the taster event we ran on 8th March, 2012. Each session would focus on one aspect: dance; fitness; martial arts; arts & crafts and be of interest to all age groups. Also wish to have a presence at outdoor events in Chesterton to provide information on local activities and services and encourage wider participation. We therefore wish to purchase a robust gazebo, small solid state projector and small generator to enable us to use our computerised resources on site.</p> <p>CCF Comments:</p>	
<p>Previous funding from this Area Committee: £2,487 in 09/10 to establish the group; £3,543 in 09/10 for Chesterton Festival; £1,952 in 10/11 for running costs; £900 in 10/11 for a competition to create a village sign; £700 in 11/12 to publish Chesterton News; £1,600 in 12/13 to publish Chesterton News.</p>	
CCF recommendation: £500	

North Area Committee 2012-13 grants		CCF ref WEB45731
Applicant: St Andrew's Hall Chesterton		Ward(s) : Chesterton
<p>Purpose of group: To promote local community development and local community cohesion through the provision and promotion of meeting space and the organisation or facilitation of community-building activities locally, working with local partner organisations and local individuals wherever possible - e.g. Weekly drop-in coffee morning, weekly baby and toddler group, annual children's holiday club, annual Chesterton Festival, annual Community carols event, annual Hall birthday celebrations/Christmas Fair, annual pancake party.</p>		
<p>Project: to buy materials for volunteers to re paint the Hall's exterior woodwork.</p> <p>Breakdown of costs: 10 cans of wood preserver at £36.54/can; 8 paintbrushes at £4 each; white spirit £3.</p>		
Total cost: £400.40		Requested: £400.00
<p>Expected benefits or outcomes as a result of funding as described by the applicant: Combating isolation, boredom and sense of purposelessness by providing an activity which people can undertake together as a team and get a sense of satisfaction from completing. Increased sense of common ownership of the Hall by members of the local community. A better-looking building and outside area which will enhance the experience of those meeting in it. Integration across cultural and social divides in the local area. Number of beneficiaries: 1000</p>		
<p>Background information: Funding is requested to buy sufficient wood preserver, paint brushes and white spirit to enable a team of local volunteers to work together to re-paint the Hall's exterior woodwork. Hope to involve Wintercomfort for the service users who already have links through the café they run on the premises.</p> <p>CCF Comments:</p>		
<p>Previous funding from this Area Committee: £2,003 in 07/08 for 4 tables tennis tables and equipment; £266 in 10/11 for a community carol event; £2,522 in 10/11 to refurbish a meeting room; £287 in 11/12 for a community carol event; £165 in 11/12 to buy finger shields for doors; £175 in 11/12 to purchase wood chippings and fertiliser; £260 in 12/13 to organise a May Day morning celebration.</p>		
CCF recommendation: £400		

BACKGROUND PAPERS and research used in the preparation of this report:

Grant applications.

Monitoring from previous grant awards.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or marion@cambscf.org.uk

Area Committee Grants – Process and Criteria 2012-13

The following document was circulated to members recently and is attached to this report for reference.

1. Budget

There is a total of £84,000 Area Committee funding available in 2012-13. £55,000 is from the Community Development Grants budget. £29,000 is from the Leisure Grants budget. These budgets have been merged and divided between the area committees in accordance with population and poverty calculations. The amount available for each area is as follows:

Committee	%	£
North	37.8	31,752
South	20	16,800
East	32.2	27,048
West Central	10	8,400

2. Committee Reports

There will be two rounds for applications to be presented by Cambridgeshire Community Foundation at committees in 2012:

Committee	Round 1		Round 2	
	Application Closing date	Committee Date	Application Closing date	Committee Date
North	31st March 2012	17 th May 2012	30 th September 2012	22 nd November 2012
South	31st March 2012	10 th May 2012	30 th September 2012	12 th November 2012
East	31st March 2012	12 th April 2012	30 th September 2012	18 th October 2012
West Central	31st March 2012	26 th April 2012	30 th September 2012	1 st November 2012

Although the Cambridgeshire Community Foundation is unable to attend Chair's briefings for the above committees they are happy to answer any questions at any time. Prior to briefings assessed applications will be accessible via a password protected area on their website and members

will be given access to review applications and raise questions prior to committee meetings.

If the Cambridgeshire Community Foundation is unable to attend a committee for any reason an officer from the Grants & Voluntary Sector Support Team will cover wherever possible.

3. Chair's and Officer's Action

In between the above rounds grants, if justified new applications cannot wait until the next round, they will be considered, in line with the Council's constitution, by:

- Officer Action (the Council's Grants Manager) for awards up to £2,000
- Chairs Action for awards £2-£5k

The Chair's Action process is where a recommendation for an award is £2-£5k the report will be sent to Chairs and Spokes of the appropriate committee by CCF following consultation with the Council's Senior Grants Officer. The Chair and Spokes will be expected to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

The Officer's Action process is where a recommendation for an award is up to £2k the report will be sent to the Grants Manager to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

All awards made by Chair and Officer Action will be included in the next report to committee.

4. Criteria for Grants

Community Development and Leisure grants both have budgets specifically devolved to area committees for local projects. The policy decision for this dates back to Community Development and Leisure Scrutiny Committee 24 March 2005.

The criteria for awarding area committee grants mirrors the Community Development and Leisure grants strategies and priorities (attached as appendix 1) but also gives flexibility for area committees to decide to on

area priorities and to award grants for both for capital or revenue expenditure. Themes for 2012-13 will include the Diamond Jubilee and the Olympics.

The money is to enable projects that provide services or activities to benefit people living in one of the four areas of Cambridge City (North, South, East, West/Central). Priority will be give to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

5. Eligibility to apply

Applications are invited from community groups and voluntary organisations which:

- are independently set up for charitable or philanthropic purposes
- have a constitution or set of rules defining aims and procedures and decide policy and overall management practice through a committee of elected, unpaid volunteers
- meet the needs of Cambridge residents and are open to all eligible users
- have structures in place to manage affairs efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members
- involve members and users in policy-making and in management and recruit and support volunteers, where appropriate
- meet the legal responsibilities of an employer and adopt appropriate health and safety policies and practices including child and vulnerable adult protection measures, if appropriate
- adopt good environmental and equal opportunities practices
- keep proper financial records and show that financial help is needed.

Groups, which are actively working towards meeting these conditions, may be considered for funding as well as

- groupings of local residents able to meet basic accountability requirements.
- partnerships of constituted group(s) and local residents.

(Organisation are not eligible if they are set up and/or managed wholly or partly by a statutory organisation; seek a grant for religious instruction or worship; operate for private gain or are connected with any political party or are involved in party politics.)

6. Awards

- There is a £5,000 limit on application and grant award levels for any organisation.
- Grants cannot be made retrospectively.
- Councillors will be asked to consider and decide on applications in two area committee cycles a year. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting and will be processed via a Chair's/Officer's Action process.
- Groups receiving a grant will need to provide feedback on how they spent the money and the impact it has made.
- At the end of December 2012 the area committee funds are merged with the main grants budget to enable flexibility to spend the budget on appropriate grants to voluntary organisations.

7. Management of Area Committee Grants

The Community Development Service Review and Strategy 2009-12 went to the Community Services Scrutiny Committee on 15th January 2009. A part of this review focussed on Area Committee Grants - primarily on areas where there are internal and external factors driving the need for change and where there is scope to deliver services more efficiently and effectively. It was agreed to increase the range and availability of funding opportunities for voluntary organisations in partnership with the Cambridgeshire Community Foundation (CCF).

Community Development worked closely with Cambridgeshire Community Foundation and a Service Level Agreement was implemented enabling CCF to manage the area committee grant process from April 2009- 2012. This has been extended for a further year until March 2013.

CCF advertise available funds; support potential applicants; assess applications; present applications to an independent grant panel with local knowledge which will make recommendations for awards; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects.

8. Cambridgeshire Community Foundation

Cambridgeshire Community Foundation was established in 2004 as a charity (number 1103314) and limited company (number 04998990) to benefit communities particularly, although not exclusively, in Cambridgeshire.

Their vision is: 'effective giving, thriving communities and enriched lives'. Their purpose is to be the hub for community philanthropy in an area – inspiring and supporting giving that strengthens communities and enriches local life.

A board of trustee directors, chaired by Mr Peter Gutteridge, governs the Cambridgeshire Community Foundation, and a small team of staff led by their Chief Executive, Jane Darlington, oversees day-to-day activities.

Individuals, families and companies can set up a named philanthropic fund at the Community Foundation to support community needs identified and/or particular causes that match donors' interests. They match applications from groups and individuals to the funds held, and advise donors to ensure their giving is effective. They handle all the administration and ensure all gifts are tax efficient. Many of the funds are held within their endowment, which is invested to maximise resources for grant-making and operations now and in the future. They also manage 'flow-through' funds where donors give amounts annually.

Since 2004 they have distributed just under £5 million in grants and built a unique knowledge of local charitable projects. This expertise has been recognised by the Lottery, National and local Government, Comic Relief, and household names such as Mars and Microsoft, all of whom have commissioned them to distribute money on their behalf.

Their supporters, who include private individuals and companies such as Cheffins, Ridgeons, Marshall, Mills & Reeve, Bidwells and AmeyCespa (previously Donarbon), have chosen Cambridgeshire Community Foundation to help with their charitable giving for a variety of reasons. Some wish to keep their identity private, others wish to cut down on the administration time and the majority seek their knowledge to inform where the needs are greatest.

9. Community Initiatives Funding

For those groups that are new, developing and non-constituted the Grants Manager manages applications through a Community Initiatives process. These groups are unable to apply via the Cambridgeshire Community Foundation so a small amount of area committee funding is decided at officer level for initiatives where a group of residents come together to make an idea happen. These groups are also given other support in their development as required.

10. Neighbourhood Youth Work Funding

There is a neighbourhood youth work fund of £16,690 for work, which will be commissioned by Community Development officers, to be delivered in local areas and undertaken by voluntary organisations. This was established to eliminate multiple bids by larger organisations to the area committees and to take a more coordinated approach to the allocation of funds for youth projects across the areas.

11. How to apply

For **Area Committee Grants**, constituted organisations can apply using the online application form accessed through the Area Committee Grants page on the Cambridgeshire Community Foundation website – link below

www.cambscf.org.uk/area-committee-grants.html

Groups wishing to discuss their project or funding request should contact Marion Branch at Cambridgeshire Community Foundation on 01223 410535

For organisations/groups without a constitution or governing document:

Groups will need to apply via **Community Initiatives Grants**. Contact Elaine Shortt in the Council's Grants & Voluntary Sector Support Team who will discuss the project and process with those smaller groups.

Tel: (01223) 457968

Email: elaine.shortt@cambridge.gov.uk

Appendix 1 – Community Development & Leisure Priorities relating to Area Committees

Community Development

Community Activities

1. Activities which support **children and young people and families experiencing disadvantage:**

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

3. Activities which support **older people** to live socially and physically active lives.

Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being. Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change
- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies

2. Social and Economic Deprivation - projects, services or activities which promote **Economic Inclusion**. Supporting organisations that help individuals to overcome barriers to participation in the City's economy. Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

3. A Growing City - enabling voluntary and community activity in new communities on fringe sites to flourish and to support the integration with neighbouring parts of the city.

- Community development activities in new developments in the City (see Community Activities above for the type of activities eligible for funding).
- Building capacity in and making links with adjoining neighbourhoods where development is taking place

Leisure

1. Improve access to leisure activities

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities

2. Enhance the City's cultural offer

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Celebrating the London 2012 Olympic Games and supporting the aims of the City's Olympic Action Plan (available from www.cambridge.gov.uk/olympics)

3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents